

Applicant Information Pack

Introduction

The Arboricultural Association is proud to be licensed to award its Professional and Fellow Members Registered Environmental Practitioner status if they can demonstrate at least 4 years' relevant experience, relevant academic qualifications or experience and can demonstrate knowledge of, competence in, and engagement with, sustainable management of the environment.

Scheme Structure, Rules and Conditions

Registered Environmental Practitioner is a status that the Arboricultural Association, as a Licenced body of the Society for the Environment, can confer on members who can demonstrate their competence and engagement in, and knowledge of, sustainable policies and practices.

To become a Registered Environmental Practitioner an Applicant must:

- Be a Professional or Fellow member of the Arboricultural Association.
- Be able to demonstrate RQF level 5 thinking, either through achievement of a relevant qualification or through the submission of written work deemed to be at an equivalent level by the registration assessors. See our guide [to careers and qualifications](#).
- Have a minimum of 4 years' relevant experience. For applicants that do not hold a level 5 qualification, more experience is required; we recommend approximately 10 years' experience in the industry, with at least 4 years in a senior role.
- Be able to demonstrate REnvP Competences through relevant, practical experience.
- Demonstrate underpinning environmental knowledge and an ability to apply it in practice.
- Be willing to comply with the Society's Code of Professional Conduct and the requirements of the Arboricultural Association relating to continuing professional development (CPD).

Further information on the criteria for and benefits of being a Registered Environmental Practitioner can be found on <https://socenv.org.uk/page/REnvP>

Once Registered Environmental Practitioner status is achieved, retention will require continued membership of the Arboricultural Association. Registered Environmental Practitioners may transfer their registration to another licensed Constituent Body during their career.

Expertise in arboriculture

To become a Registered Environmental Practitioner through the Arboricultural Association, you will be expected to prove competence primarily within the discipline of arboriculture. If your expertise lies outside of arboriculture, we suggest applying via another licensed body. If your main qualification is not in arboriculture, we recommend you speak to us before applying.

Use of Post Nominals

Once awarded the status of Registered Environmental Practitioner, an applicant is entitled to use the post-nominal 'REnvP' for the duration of their membership. Details relating to the use of post nominals can be found on the [AA Website](#)

Data Protection and Privacy Policy

Details relating to the data protection and privacy policy can be found on the [AA Website](#)

Continued Professional Development

Applicants and existing Registered Environmental Practitioners should note that CPD is an essential requirement for retaining this status. The current requirement is 50 hours over a 3 year period for Fellows and 40 hours for Professional members. This is in line with the requirements for maintaining your Arboricultural Association membership. A form for recording CPD is available from the [AA Website](#) if required.

Right of Appeal

If you are unsuccessful in your application for Registered Environmental Practitioner status there is a right of appeal. Our Appeals Procedure is available to view on the [AA Website](#).

Requirements for Registered Environmental Practitioner Applications

Guidance for Applicants

The candidate needs to provide the following:

1. A completed **Application Form** (available on the [AA Website](#))
2. A **Competence Review** (included within the Application Form) to cover the twelve competences which are set out in the following Competence Guidance Notes. This should be written in the first person and use the STARE method; see the application form for more details. The Competence Review should be based on actual projects that you have managed or been a major part of the team, and have provided key advice/information/expertise etc.
3. A **Personal Statement**, explaining why you want to join the Registered Environmental Practitioner register (500 words max).
4. A detailed **Curriculum Vitae** cross referenced to the REnvP competences (2 pages max).
5. **Continuing Professional Development (CPD) record**. CPD guidance, including a template CPD form, can be found on the [AA website](#).
6. Your application and competence review must be endorsed by 2 sponsors, who must be familiar with your work and able to confirm the authenticity of the application. Ideally, your sponsors should be Registered Environmental Practitioners or Chartered Environmentalists.

The Application and Review Process

Written applications are reviewed by a Registered Environmental Practitioner or a Chartered Environmentalist. There are 2 potential outcomes from this review (see **Figure 1**):

- Where the written application demonstrates that the applicant meets the eligibility criteria and has the competences required for registration, Registered Environmental Practitioner (REnvP) status will be awarded.
- Where the written application fails to demonstrate that the applicant meets the eligibility criteria, the Review Panel may ask for further information to be submitted. This additional material will then be reviewed, and a decision made to either i) award Registered Environmental Practitioner status or ii) not award Registered Environmental Practitioner status. Where Registered Environmental Practitioner status is not awarded, the applicant is free to apply again in the future.

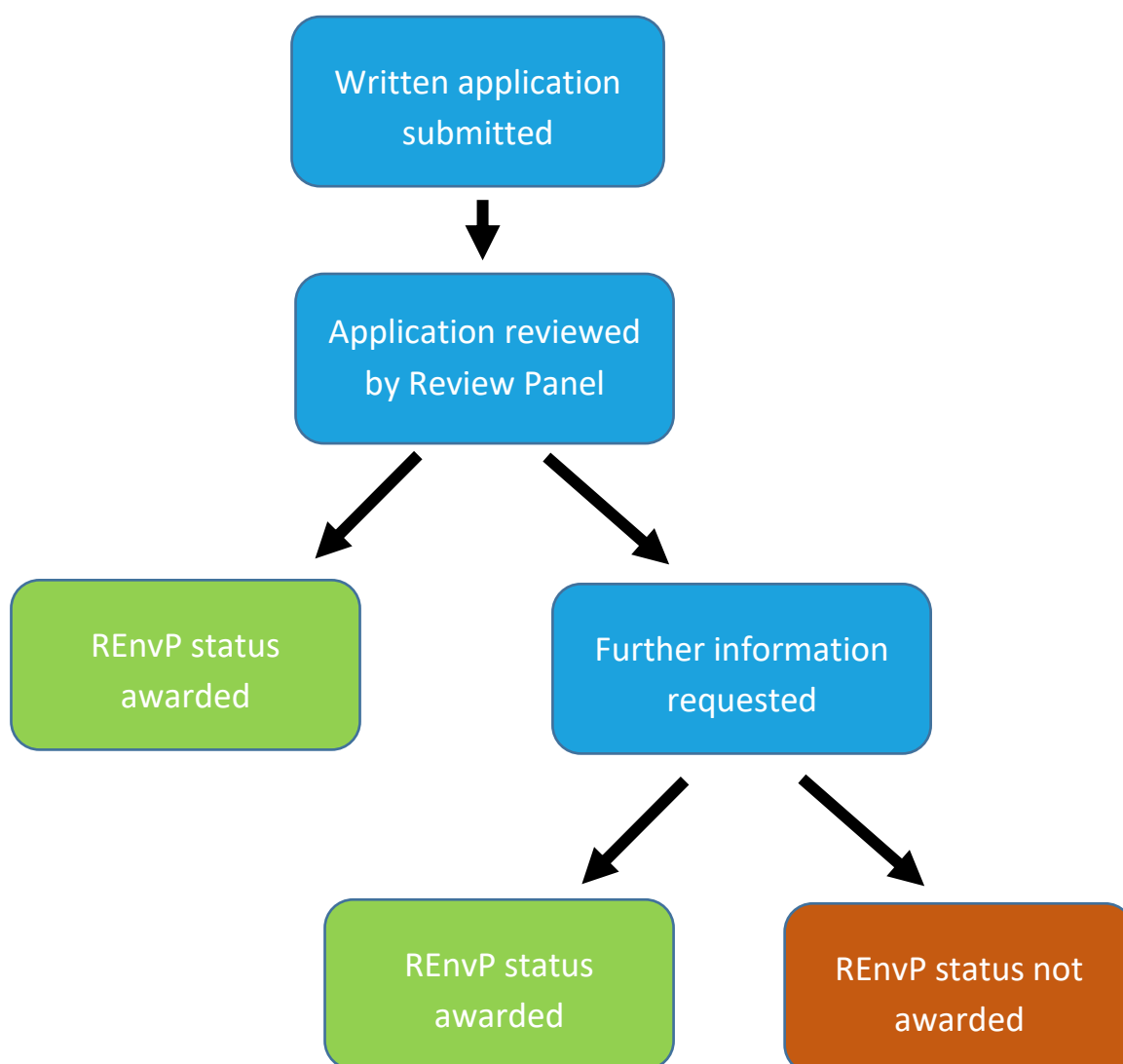


Figure 1: Flowchart illustrating the application and review process

Renewal

Registration on the REnvP register must be maintained annually. The annual registration fee is applied at renewal of the Arboricultural Association membership.

Registered Environmental Practitioner Competence Guidance Notes

A	Application of knowledge and understanding of the environment to further the aims of sustainability	
A1	Understand the sustainability principles applicable to the management of the environment.	<p><i>This normally includes the ability to:</i></p> <ul style="list-style-type: none"> • analyse environmental information, concepts, and theories; • be aware of the environmental impact of the area of study or work; • understand the importance of maintaining and enhancing natural cycles and biodiversity.
A2	Apply environmental knowledge and principles in pursuit of sustainable environmental management.	<p><i>This normally includes the ability to:</i></p> <ul style="list-style-type: none"> • use a range of skills and concepts to address situations that involve many interacting environmental factors; • apply and, where necessary, contribute to the design of relevant methodologies for sustainable environmental management; • understand and implement contracts and arrangements with relevant stakeholders.
A3	Identify, analyse, and anticipate the impact of problems and environmental trends to develop practical sustainable solutions.	<p><i>This normally includes the ability to:</i></p> <ul style="list-style-type: none"> • identify and assess the impact of problems; • address problems and find solutions with minimal supervision; • demonstrate an awareness of current environmental matters and trends reflecting relevant heritage where appropriate; • identify and apply new environmental information, knowledge, skills and competence to develop practical sustainable solutions.
B	Leading Sustainable Management of the Environment	
B1	Promote behavioural and cultural change by influencing others to secure environmental improvements that go beyond statutory requirements.	<p><i>This normally includes the ability to:</i></p> <ul style="list-style-type: none"> • implement and review good practices that go beyond statutory requirements; • advise and support others to understand the wider environmental context; • support sustainable management of the environment by raising issues, potential risks, benefits, and opportunities, and encourage others to contribute to environmental protection and improvement.
B2	Develop and maintain a strategic environmental approach.	<p><i>This normally includes the ability to:</i></p> <ul style="list-style-type: none"> • identify and plan potential strategies for sustainable development and environmental improvement; • promote inclusion and diversity and collaborate with others to address environmental challenges;

		<ul style="list-style-type: none"> • identify constraints and opportunities for the development and transfer of environmentally appropriate techniques, skills, methods, processes, and behaviours. • implement measures to assess and manage risks to the environment encompassing health and safety, technologies, business, and reputation.
B3	Demonstrate leadership and management skills.	<p><i>This normally includes the ability to:</i></p> <ul style="list-style-type: none"> • exercise judgement in undertaking and allocating tasks to address environmental and sustainability issues; • motivate and influence others to deliver environmental and sustainability objectives; • manage the identification of a task and plan for its development and implementation; • implement continuous environmental improvement.
C	Effective Communication and Interpersonal Skills	
C1	Communicate the environmental case, confidently, clearly, autonomously and competently.	<p><i>This normally includes the ability to:</i></p> <ul style="list-style-type: none"> • deliver presentations; • contribute to and help promote debates, meetings, and discussions; • identify, engage with and respond to a range of stakeholders.
C2	Ability to liaise with, negotiate with, handle conflict and advise others, in individual and/or group environments (either as a leader or member).	<p>This normally includes the ability to:</p> <ul style="list-style-type: none"> • seek the opinions and contributions of others; • understand the motives and attitudes of others and be aware of different roles; • manage decision-making and support group decisions; • manage conflict to achieve common goals within groups and tasks.
D	Personal commitment to professional standards, recognising obligations to society, the profession and the environment	
D1	Plan, undertake and evaluate CPD activities to maintain and enhance competence in area of practice.	<p><i>This normally includes the ability to:</i></p> <ul style="list-style-type: none"> • Plan, undertake, reflect on, and evaluate CPD activities.
D2	Assess and resolve environmental ethical issues.	<p><i>This normally includes the ability to:</i></p> <ul style="list-style-type: none"> • identify, work to and support others to resolve environmental ethical issues. • improve environmental practice by addressing ethical issues.
D3	Understand, demonstrate, and advocate compliance	<p>The Code of Professional Conduct/Ethics for SocEnv and the Arboricultural Association respectively are available to view via the following links:</p> <p>https://socenv.org.uk/general/custom.asp?page=CodeofConduct</p>

	with relevant codes of conduct and practice.	http://www.trees.org.uk/Help-Advice/Public/Our-members-code-of-ethics-and-professional-conduct
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